

# Public Document Pack

## Witney Town Council

**Mrs Sharon Groth FSLCC fCMgr**  
Town Clerk

**Cllr Duncan Enright**  
Mayor of Witney



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6 June 2019

To: Members of the In Bloom Sub Committee - *J Aitman, L Duncan, H Eaglestone, V Gwatkin, M Jones and A McMahon (and all other Town Councillors for information)*

You are hereby summonsed to a Meeting of the **In Bloom Sub Committee** to be held in the Council Chamber, Town Hall on **Wednesday, 12th June, 2019 at 3.30 pm** for the transaction of the business stated below.

### RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

### AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

1. **Election of Chair**  
To elect a Chairman of the Sub Committee for the municipal year.
2. **Election of Vice Chairman**  
To elect a Vice Chairman for the municipal year.
3. **Apologies for Absence**  
To consider apologies and reasons for absence.
4. **Declarations of Interest**  
Members are reminded they should declare any disclosable pecuniary interests at the meeting.
5. **Minutes**
  - a) To adopt and sign as a correct record the minutes of the meeting held on 21 January 2019 (enclosed).
  - b) Matters arising from the minutes.
6. **Update on the Current Position and Additional Plans for 2019**  
To receive and consider the report of the Cemeteries and Projects Officer.

*S. J. - C*

Town Clerk